



Concord Kannapolis Area Transit Commission

June 26th, 2025 – 8:30AM

Rider Transit Center

45 Transit Court NW, Concord, NC

Agenda

1) Call to Order & Quorum

Chair Dusch

- Quorum & Introduction of Guests - Changes or Additions to Agenda
- Public Comments from the Floor – 3 minutes per speaker

2) Approval of the 4/23/25 Meeting Minutes

Chair Dusch

3) Bus Stop Solar Lighting Replacement

Rider Staff

Information: Presentation of the RFP process, bids received, and firm recommended for award.

Recommendation/Action: Review and consider approval of staff recommendation for award.

4) Reallocation of FFY22 Concord UZA 5339 FTA funding

Rider Staff

Information: Discussion of 5339 FTA lapsing funds being reallocated from Cabarrus County Transportation Services (CCTS) to Concord Kannapolis Area Transit in the amount of \$22,231 to avoid returning of Federal Funds.

Recommendation/Action: Review and consider approval for Rider Transit to accept a reallocation of FFY22 5339 FTA funding from CCTS in the amount of \$22,231.

5) Public Transportation Agency Safety Plan (PTASP)

Rider Staff

Information: Annual review of the Rider Transit Public Transportation Agency Safety Plan, required by the Federal Transit Administration of all public transit agencies.

Recommendation/Action: Review and consider approval of annual update of Public Transportation Agency Safety Plan.

Reports / Other Business

Rider Staff

- Connecting Cabarrus Project Update
- Rider Transit Projects Update
- Ridership Update – 8 Millionth Passenger in May
- Other business
- Next CKTC meeting – Thursday, 8/28/25, 8:30am, Rider Transit Center

CONCORD KANNAPOLIS TRANSIT COMMISSION MEETING

June 26th, 2025

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

CONCORD KANNAPOLIS TRANSIT COMMISSION

6/26/2025

- **Call to Order & Quorum**
 - Quorum & Introduction of Guests
 - Public comments (3 minutes)
- **Approval of the April 23rd, 2025 Meeting Minutes**

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

Bus Stop Solar Lighting Replacement

FY 25 Bus Stop Lighting Replacement Project Budget = \$161,195:

- Advertised a request for bid on May 16 requesting quotes to replace 60 transit pole lights and 20 bus shelter lights. This will replace 95% of our stop lights.
- We received 2 bids. Urban Solar was the lowest bidder at \$136,940. This includes installation.
- Replacement lights will be an upgrade. Pole lights will be 5 times brighter. Shelter lights will be more than 2 times brighter.
- Asking Transit Commission for approval to buy bus stop lighting.

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

FFY 22 5339 Transfer from CCTS to Rider

Lapsing funds:

- CCTS has \$22,231 in FFY 22 5339 Bus and Bus Facility funds that will lapse if not secured in a grant by mid-September.
- CCTS cannot utilize those funds in time and has agreed to let Rider Transit have the funds.
- Rider staff should be able to get a grant in and approved in time so that the funds aren't taken from the UZA and returned to the FTA.
- Request approval to reallocate these lapsing funds from CCTS to Rider Transit.

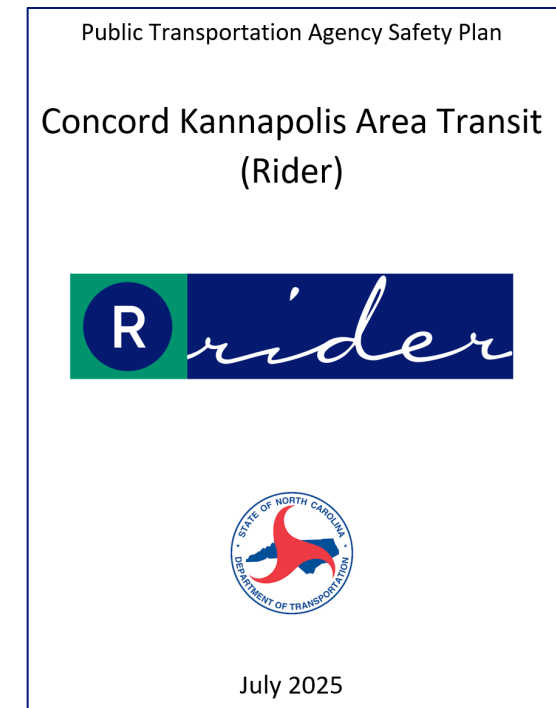
CONNECTING COMMUNITY



Concord Kannapolis Area Transit

Public Transportation Agency Safety Plan

- **Annual review of PTASP required by FTA**
 - The PTASP final rule (49 C.F.R. Part 673) intends to improve public transportation safety by guiding transit agencies to more effectively and proactively manage safety risks in their systems. It requires certain recipients and sub-recipients of FTA grants that operate public transportation to develop and implement safety plans that establish processes and procedures to support the implementation of Safety Management Systems (SMS).
 - Requires approval from Accountable Executive, Concord Kannapolis Transit Commission, Concord City Council, and Cabarrus Rowan MPO for annual reviews.
 - Minor changes to language account for new safety targets.



Rider Project Status Report

Budgeted Project	FY Budget	Funding Type	Budget Amount	Expenditure	PO Remaining	Budget Remaining	Vendor	Project Status	Project Description
5303 Contractor FY25	2025	5303	19,501.00	16,303.30	3,197.70	-	RL Conrad	Ongoing	Cabarrus Rowan MPO
5303 Long Range Master Plan FY25	2025	5303	98,977.00	20,160.87	78,816.13	-		In Progress	Benesch actively working on public input
Replacement - Bus Stop Signs, Schedule holders, lights, batteries	2025	5307	161,195.00	-	3,356.00	157,839.00		In Progress	Bids for lighting on 6/25 CKTC agenda
Transit Center Maintenance	2024	5307	500,000.00	366,410.42	133,589.58	-		In Progress	Generator and bus platform panels in progress
1% FTA Required Safety/Security FY25	2025	5307	48,988.00	34,488.60	14,499.40	-	Hart Halsey	Ongoing	Police presence at Rider Transit Center
FY25 Security Provider Contract (net of reqd safety/security)	2025	5307	80,080.00	69,624.64	9,867.36	588.00	Hart Halsey	Ongoing	Police presence at Rider Transit Center
1% FTA Required Transit Enhancements FY25	2025	5307	30,618.00	30,618.00	-	-	GMV	Ongoing	Implementation on fleet nearly complete
ADA Transition Plan FY25 budget	2025	5307	100,512.00	-	-	100,512.00		FY26	
CAD/AVL First Year & Implementation Costs	2025	5307	185,573.00	40,317.93	117,129.89	28,125.18	GMV	In Progress	Implementation on fleet nearly complete
Long Range Master Plan	2025	5307	385,784.00	-	341,520.00	44,264.00	Alfred Benesch	In Progress	Benesch actively working on public input
Service Provider Contract FY25	2025	5307	3,892,564.00	3,402,257.47	490,306.53	-	TransDev	Ongoing	Currently in last month of fiscal year
1% FTA Required Transit Enhancements FY24	2024	5307	25,050.00	25,050.00	-	-	GMV	Ongoing	Implementation on fleet nearly complete
ADA Transition Plan FY24 budget	2024	5307	62,268.00	-	-	62,268.00		FY26	
1% FTA Required Transit Enhancements FY23	2023	5307	23,486.00	23,486.00	-	-	GMV	Ongoing	Implementation on fleet nearly complete
Transit Center Maintenance (FY22 5339)	2024	5339	49,762.44	48,749.50	1,012.50	0.44	Multiple	In Progress	Generator and bus platform panels in progress
Transit Center Maintenance 5339 FY25	2024	5339	500,000.00	370,317.24	129,682.76	-	Multiple	In Progress	Generator and bus platform panels in progress
5339 FY25	2025	5339	299,403.00	-	-	299,403.00		FY26	
Bus stop amenities	2025	5339	90,444.00	4,904.70	85,539.30	-		Ongoing	Currently in Phase 2 of Design/ROW/Construct
5339 FY24	2024	5339	229,746.00	-	-	229,746.00		FY26	
5339 FY23	2023	5339	199,716.00	23,633.44	20,502.55	155,580.01		Ongoing	
5339 FY22 (Bus stop amenities)	2023	5339	26,485.30	-	1,660.30	24,825.00		Ongoing	Currently in Phase 2 of Design/ROW/Construct

Funding Source Legend
5303 - FTA Section 5303 funding provides assistance for metropolitan planning activities. Eligible projects include the development transportation plans, conducting studies, and the administration of the transportation planning process.
5307 - FTA Section 5307 funding is a formula grant program that supports public transportation in urbanized areas (areas with populations of 200,000 or more). This program supports capital projects, operating assistance, and transportation-related planning
5339 - FTA Section 5339 funding is a formula grant program that supports buses and bus-related facilities. Eligible projects include the replacement, rehabilitations, and purchases of buses, bus related equipment, and the construction or rehabilitation on bus-related facilities.

Reports / Other Business

- Connecting Cabarrus Project Update
- Ridership Update – 8 Millionth Passenger in May
- Other business
- Next CKTC meeting – Thursday, 8/28/25, 8:30am,
Rider Transit Center

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

QUESTIONS?

CONNECTING COMMUNITY



Concord Kannapolis Area Transit

MINUTES

Concord Kannapolis Area Transit Commission

June 26th, 2025, 8:30 am

Rider Transit Center

MEMBERS:

Mayor Bill Dusch-City of Concord
Diane Berry-City of Kannapolis
Darrell Jackson- City of Kannapolis
Betty Stocks-City of Concord

OTHERS:

Andy Christy-Rider Transit
Phil Conrad- CRMPO
Darrell Hinnant-City of Kannapolis
Wilmer Melton-City of Kannapolis
Obdulio Oden-Transdev
Susan Price-Citizen
Joshua Smith-City of Concord
Paige Tamaro-City of Concord
Jaime Tippet Poe- Rider Transit
L.J. Weslowski- Rider Transit

Call to Order, Quorum, and Approval of Minutes

Mayor Dusch called the meeting to order at 8:30 am, declared a quorum.

Ms. Susan Price was present for public comment stating that she was here to observe and learn more about Concord Kannapolis Area Transit.

Mayor Dusch requested a motion to approve the minutes of the Concord Kannapolis Area Transit Commission meeting from 4/232025.

Mr. Jackson made a motion to approve; Ms. Stocks second. Minutes approved unanimously as presented.

Bus Stop Solar Lighting Replacement

Using a PowerPoint, Mr. Meeks presented.

- Advertised a request for bid on May 16 requesting quotes to replace 60 transit pole lights and 20 bus shelter lights. This will replace 95% of our stop lights.
- We received 2 bids. Urban Solar was the lowest bidder at \$136,940. This includes installation.
- Replacement lights will be an upgrade. Pole lights will be 5 times brighter. Shelter lights will be more than 2 times brighter.
- Asking Transit Commission for approval to buy bus stop lighting.

Ms. Berry asked about the total cost for the project.

Mr. Meeks reiterated that the bid was for \$136,940.

Mr. Weslowski clarified that this project was in the budget and was within the anticipated budget, 80% would be federally funded and that the Cities of Concord and Kannapolis would each be responsible for 10% of the overall cost, which would be \$13,694, and clarified that this was the lowest bid received.

Recommendation/Action: Review and consider approval of Bus Stop Solar Lighting Replacement.

Mr. Jackson made a motion to approve the Bus Stop Solar Lighting Replacement project; Ms. Stocks second. Unanimous

Reallocation of FY22 Concord UZA 5339 FTA funding

Using a PowerPoint, Mr. Weslowski Presented.

- CCTS has \$22,231 in FFY 22 5339 Bus and Bus Facility funds that will lapse if not secured in a grant by mid-September.
- CCTS cannot utilize those funds in time and has agreed to let Rider Transit have the funds.
- Rider staff should be able to get a grant in and approved in time so that the funds aren't taken from the UZA and returned to the FTA.

Recommendation/Action: Review and consider approval for Rider Transit to accept a reallocation of FY22 5339 FTA funding from CCTS in the amount of \$22,231.

Mr. Jackson made a motion to approve reallocation of FY22 FTA funding in the amount of \$22,231 from CCTS to Rider Transit; Ms. Stocks second. Unanimous

Public Transportation Agency Safety Plan

Using a PowerPoint, Ms. Tippet Poe Presented.

Annual review of PTASP required by FTA

- The PTASP final rule (49 C.F.R. Part 673) intends to improve public transportation safety by guiding transit agencies to more effectively and proactively manage safety risks in their systems. It requires certain recipients and sub-recipients of FTA grants that operate public transportation to develop and implement safety plans that establish processes and procedures to support the implementation of Safety Management Systems (SMS).
- Requires approval from Accountable Executive, Concord Kannapolis Transit Commission, Concord City Council, and Cabarrus Rowan MPO for annual reviews.
- Minor changes to language account for new safety targets.

Recommendation/Action: Review and consider approval of annual update of Public Transportation Agency Safety Plan.

Ms. Berry made a motion to approve Update to Public Transportation Agency Safety Plan; Ms. Stocks second. Unanimous

Reports / Other Business

- Connecting Cabarrus Project Update-Mr. Weslowski reviewed the current update to the Connecting Cabarrus Project and stated that a date for the Project Guidance Committee July Meeting will be chosen in the next few days.
- Rider Transit Projects Update was provided by Mr. Weslowski.
- Ridership update provided-Rider Transit had their 8 Millionth Passenger in May.
- Other Business-Farmer's Market Shuttle is running for the Gibson Mill Market in coordination with the City of Concord Planning Department.
- Mr. Jackson asked if there was any update on the Public Art Project. Mr. Weslowski stated that we are currently waiting for an update from the Public Art Commission.
- Next CKTCV Meeting-Thursday 8/28/25 at 8:30 am, at the Rider Transit Center.

Mayor Dusch requested a motion to adjourn. Mr. Berry made a motion; Mr. Jackson second. Unanimous. With no additional discussion or items on the agenda; meeting adjourned at 8:52 am.